

Declaration and Acknowledgement

- I acknowledge that I have read, understood and I accepted the content of the information package.
- I understand OLEP has the right to recover payments to which I am not entitled including those issued due to administrative error.
- I understand that I must comply with program expectations to continue to be eligible to receive the bursary.
- I understand that giving false or incomplete information or not advising of changes in my situation may result in the rejection of my application.
- I certify that the information contained in this application form is accurate to the best of my knowledge and I am willing to provide additional supporting documents upon request.

 Signature of Applicant

 Year

 Month

 Day

Employer's declaration (TO BE FILLED BY THE EMPLOYER)

I declare that, to the best of my knowledge, the information in this application form is accurate and that the applicant is currently working directly with students in learning French or other programs which are linked to learning French. I have verified the accuracy of the information provided and the validity of the documents that the applicant has to submit.

 Name of school's representative (or School Board)

 Position at institution

 Telephone number

 Signature of School's representative (or School Board)

 Year

 Month

 Day

FOR OFFICE USE ONLY – OFFICIAL LANGUAGES IN EDUCATION PROGRAMS (OLEP)

Title of courses or conferences	Previous max. approved grant	Sub. number
_____	\$ _____	_____
Approved tuition or registration fees \$ _____	Approved travel costs \$ _____	Approved other expenses \$ _____
Approved total amount \$ _____		Verif. _____
Notes		Payment Sub. number
_____		_____

Title of courses or conferences	Previous max. approved grant	Sub. number
_____	\$ _____	_____
Approved tuition or registration fees \$ _____	Approved travel costs \$ _____	Approved other expenses \$ _____
Approved total amount \$ _____		Verif. _____
Notes		Payment Sub. number
_____		_____

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Approved total amount \$ _____		Verif. _____
Notes		Payment Sub. number
_____		_____

Note: In order to expedite the processing of this request and payment, please submit all the required supporting documents according to the checklist on the first page. Our office strives to respond to all inquiries from teachers as accurately as possible. Numerous phone calls and emails can slow processing and may result in a delay in payment. We therefore encourage teachers to visit our website at <http://education.alberta.ca/teachers/role/pd/bursariesfr.aspx> or read the instruction guide for further information.

Thank you for your interest in the Official Languages in Education Programs (OLEP).