

**June 2012 Provincial Achievement Tests
Principal's Statement #1 Grade 3**

(English Language Arts 3 Part A, French Language Arts 3 Partie A, Français Language Arts 3 Partie A,

School: 9999 The New Century School
Authority: 0000 Alberta School Division No.99



The following declaration attests that while the achievement tests were in the custody and control of the school and under the supervision of the principal, they were handled and/or administered as per the directives outlined in the Achievement Testing Program **General Information Bulletin, 2011-2012**. This declaration **MUST** be completed and signed by the principal and returned with **each** List of Students (LOS) and set of testing materials being return shipped to Alberta Education, **even if no student wrote an achievement test**.

Declaration:

I hereby certify that in my capacity as principal I carried out my duties and responsibilities as defined by the directives outlined in the Achievement Testing Program **General Information Bulletin, 2011-2012** and I attest to the following [please **check (✓)** each box that applies]:

Test Security:

- All secured test materials that were sent to the school are accounted for and have been appropriately prepared and packaged for return shipment
 - No secured achievement test materials were **copied**, in whole or in part, or **have been retained by anyone at the school**
 - Strict security of all test materials was maintained at all times while they were in the custody and control of the school
- OR**
- The following suspected security breach occurred while test materials were in the custody and control of the school:

(Continued on next page)



Test Administration:

No tests were administered at this school **OR**

Tests were administered at this school and I attest to the following:

- All rooms used for test administration purposes were secure, appropriately set up, and free of materials or distractions that could affect the outcomes of the test
- All achievement tests were administered according to the official schedule, or following an approved alternate schedule, and in accordance with the policies, directives, rules, and procedures outlined in the Achievement Testing Program **General Information Bulletin, 2011-2012**
- Students understood and complied with all requirements related to the use of test materials and no unauthorized materials were brought into or used in the test room
- If computers and/or digital recording devices were used for test administration purposes, all achievement test information, including student responses, have been removed from those devices.
- Appropriate procedures were followed with respect to the use of writing accommodations for specific students
- Appropriate procedures were followed with respect to the excusing of students from writing
- Achievement tests were marked and/or scored in a manner that:
 - maintained the security and integrity of student responses
 - protected the security of all test materials
- The tests were administered without incident or irregularities and without violation of test rules

OR

The following irregularities or violation of the test rules occurred before, during, or after the administration of the test(s):

Principal's Name (please print) _____ Principal's Signature _____

Date _____ School Phone # _____ Principal's Email _____

Summer Phone # _____ Summer Contact Name (please print) _____

Summer Contact Email _____

Note: The return of a completed and signed *Principal's Statement*, with **each** List of Students (LOS), is mandatory, **even if no student wrote an achievement test.**

**June 2012 Achievement Tests
LIST OF STUDENTS #1
Grade 3**

School: 9999 The New Century School (403) 321-4321
 Authority: 0000 Alberta School Division No. 99

	<u>Tests Completed for</u>		<u>Tests NOT Completed by Students</u>			<u>TOTAL</u>
	Registered Students	Unregistered Students	Absent(A)	Excused(E)	Transferred(T)	
ELA 3 Part A	<u>5</u>	<u>4</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>11</u>
FLA 3 Part A	<u>5</u>	<u>4</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>11</u>
Fr 3 Part A	<u>5</u>	<u>4</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>11</u>

“+” signs are included to assist with accurate completion of this sheet.

Principals MUST return this signed List of Students even if NO students took part in the testing.

NOTE: Alberta Student Numbers MUST be provided for all students who wrote achievement tests.

**June 2012 Achievement Tests
LIST OF STUDENTS #1
Grade 3**

School: 9999 The New Century School (403) 321-4321
Authority: 0000 Alberta School Division No. 99

NOTE: Alberta Student Numbers MUST be provided for all students who wrote achievement tests.

Alberta Student Number	Student Name Surname, Given Names	Sex	Birth Date	ELA Part A	FLA 3 Partie A	Fr 3 Partie A
1056-1387-1	Appleyard, Mary	F	1997-12-19	✓	✓	
9801-0002-3	Browning, Peter	M	1998-01-09	✓		✓
9711-6742-3	Copeland, Robert	M	1997-11-10	A	✓	
1002-6534-4	Dickens, Aaron	M	1996-11-02	✓	✓	
1007-0122-3	Emerson, Charlene	F	1997-06-22	✓		✓
9702-3659-1	Frost, Robert Wayne	M	1997-02-09	T	T	T
9704-7432-1	Hibler, Deanne	F	1997-04-29	E	E	E
1000-0000-0	This student is receiving instruction through "Home Education" ..	M	1997-09-04	✓	✓	
9702-5713-8	RAINE, SUSAN	F	1997-02-14	✓	✓	
9607-8901-7	SMITH, JEFFREY	M	1998-07-17	✓	✓	
1001-7432-1	PERCY, LINDA (HOME ED)	F	1997-01-19	✓	✓	
1011-6941-5	NELSON, RANDY (OUT OF GRADE)	M	1997-05-10	✓	✓	

This student transferred.

This student is receiving instruction through "Home Education" ..

The Superintendent excused (E) this student from writing this achievement test.

This student is not in Grade 3.

These four students were unregistered and have been added to the *List of Students*.