

COURSE CJS3510 CJS PRACTICE 3

Level: Advanced

Prerequisite: HCS3000: Workplace Safety Systems

Description: Students complete up to 25 hours of work, under the direction of a law enforcement professional, in a setting designated by the partnering post-secondary institution. Students will consistently demonstrate competency in best practice theory and skills.

Parameters: This course can only be offered through a partnership (i.e., a memorandum of understanding) with a participating post-secondary institution. Contact local post-secondary institutions for more information about delivery of dual credit courses in the Criminal Justice Studies pathway.

This course must be completed under the direct supervision of an individual, identified by the partnering post-secondary institution, who is fulfilling the role of practicum instructor or under the indirect supervision of the practicum instructor through a mentored practice experience.

Resources: Resources will be identified by the participating post-secondary institution through which this course is offered. Teachers should review resource materials used by post-secondary institutions for appropriateness prior to use.

Supporting Courses: CJS3440: Professional Ethics & Standards
CJS3445: Ethical Principles
CJS3450: Ethical Dilemmas
CJS3455: Case Studies in Ethics
CJS3460: CJS Ethics Project

Outcomes: The student will:

- 1. work safely and effectively in a law enforcement and/or security agency**
 - 1.1 demonstrate an understanding of the aims and objectives of the law enforcement and/or security agency
 - 1.2 demonstrate an understanding of professionals and their roles within the law enforcement and/or security agency
 - 1.3 participate in daily assignment of tasks appropriate to a law enforcement and/or security professional
 - 1.4 demonstrate time management, decision making and problem solving within the role of the law enforcement and/or security professional
 - 1.5 maintain an activity log that tracks placement expectations, hours of work, tasks and any other requirements
- 2. perform assigned tasks and responsibilities, as required by the organization granting the credential(s) or articulation**
 - 2.1 identify regulations and regulatory bodies related to the credential(s) or articulation

- 2.2 describe personal roles and responsibilities, including:
 - 2.2.1 key responsibilities
 - 2.2.2 support functions, responsibilities, expectations
 - 2.2.3 code of ethics and/or conduct
- 2.3 describe personal work responsibilities and categorize them as:
 - 2.3.1 routine tasks; e.g., daily, weekly, monthly, yearly
 - 2.3.2 non-routine tasks; e.g., emergencies
 - 2.3.3 tasks requiring personal judgement
 - 2.3.4 tasks requiring approval of a supervisor
- 2.4 demonstrate basic employability skills and perform assigned tasks and responsibilities related to the credential(s) or articulation
- 3. analyze personal performance in relation to established standards**
 - 3.1 evaluate application of the attitudes, skills and knowledge developed in related CTS courses
 - 3.2 evaluate standards of performance in terms of:
 - 3.2.1 quality of work
 - 3.2.2 quantity of work
 - 3.3 evaluate adherence to workplace legislation related to health and safety
 - 3.4 evaluate the performance requirements of an individual who is trained, experienced and employed in a related occupation in terms of:
 - 3.4.1 training and certification
 - 3.4.2 interpersonal skills
 - 3.4.3 technical skills
 - 3.4.4 ethics
- 4. communicate effectively with supervisors, co-workers and community members in law enforcement and/or security environments**
 - 4.1 demonstrate best practices of effective communication methods that promote positive interactions
 - 4.2 demonstrate knowledge of agency policies regarding use of documentation, evidence and reports
 - 4.3 demonstrate principles of accurate observation in documentation and reports
- 5. demonstrate ethical conduct and ability to apply ethical decision making**
 - 5.1 demonstrate ethical conduct and accountability to the responsibilities and expectations of the law enforcement and/or security agency
 - 5.2 demonstrate ability to maintain confidentiality in interactions with co-workers, supervisors and community members
 - 5.3 identify ethical decisions and/or dilemmas experienced in the field
 - 5.4 demonstrate ability to apply ethical standards in making decisions
- 6. demonstrate basic competencies**
 - 6.1 demonstrate fundamental skills to:
 - 6.1.1 communicate
 - 6.1.2 manage information
 - 6.1.3 use numbers
 - 6.1.4 think and solve problems
 - 6.2 demonstrate personal management skills to:
 - 6.2.1 demonstrate positive attitudes and behaviours
 - 6.2.2 be responsible
 - 6.2.3 be adaptable
 - 6.2.4 learn continuously
 - 6.2.5 work safely

- 6.3 demonstrate teamwork skills to:
 - 6.3.1 work with others
 - 6.3.2 participate in projects and tasks
- 7. create a transitional strategy to accommodate personal changes and build personal values**
 - 7.1 identify short-term and long-term goals
 - 7.2 identify steps to achieve goals